

**CITY OF FISHER  
MEETING MINUTES  
Monday, April 06, 2015  
Fisher School Library  
7:00pm**

**Council Members Present:** Jennifer Dahlen, Laurie Anderson, Alissa Larson, Adam Wagner

**Council Member Absent:** Wayne Schull

**City Staff Present:** Amy Theis, Dean Smith, Mike Theis, Jeff Olson, Chris Reynolds, Andrew Dahlen

**Others Present:** Mitch Bakken

1. **Meeting was called to order by Mayor Dahlen at 7:00pm.**
2. **Additions/Corrections were made to the agenda.**
3. **Approve Minutes from March 2, 2015 meeting.**  
*Larson made a motion to approve the minutes from the March 2, 2015. Anderson seconded the motion. Motion carried unanimously.*
4. **Fisher Forum:**  
Mitch Bakken expressed his concern over the property adjacent to his regarding the property line and their lilacs sliding to the north. Lateral support removed and needs to be replaced.
5. **Public Works:**
  - A. **Sanitary Sewer Backup**  
Olson reported having Roto Rooter come out and jet between Kittson and Demers. Jetway will need to come and camera that section. 5<sup>th</sup> Street N also.
  - B. **Laptop Computer**  
Olson expressed a need for there to be a laptop at the lift station. *Larson made a motion to approve. Anderson seconded the motion. Motion carried unanimously.*
  - C. **Street Sweeping**  
A. Theis reported speaking with Randy Huot of Polk County Highway Department and this should take place within the next 2 weeks.
  - D. **Mowing Contract**  
A. Theis presented the Council with a contract proposal for mowing services to be provided by Alton Tinkham, Inc. for the year 2015. Tinkham's have reviewed the contract and are agreeable to the terms. *Anderson made a motion to approve. Wagner seconded the motion. Motion carried unanimously.*
  - E. **Sidewalk at Bremer**  
The Council instructed A. Theis to send a letter to Jim Snyder, Bremer Bank President, about compliance with a time frame and a letter from Brad regarding integrity of what needs to be done. Mud jacking by City 2 years ago, Bremer last year.
6. **Fire & First Responders:**
  - A. 4 attended training, Train derailment procedures
  - B. Need turnout gear for D. Tinkham. A. Theis suggested a matching funds grant from Greater NW EMS.
  - C. Pig Roast April 11
  - D. All members passed first responder re-certification
7. **Police Department:**
  - A. Smith reported 3 burglaries within the last month.
  - B. M. Theis reported an incident at the C-Store that is being handled internally.

## 8. COUNCIL UNFINISHED BUSINESS

### A. Delinquent water bills:

A. Theis reported that there is no accounts that are 60 days or more past due.

### B. "Yard of the Month":

308 Fletcher Avenue owned by Muriel Nentl & Alice Mattson was selected as the April Yard of the Month.

### C. Welcome New Resident Packet:

A. Theis presented the Council with a brochure that she had completed and a magnet that she had printed. A few other items will be added.

### D. Rental Property Ordinance:

A. Theis presented the Council with sample ordinances from Crookston, Shorewood, and Barrett. What does the MN Basic Code provides? Fees? The Council instructed A. Theis to send Mitch Bakken a letter validating his concerns. Further discussion is needed. Item tabled.

### E. Capital Improvement Planning:

A. Theis reported that the first step in CIP is defining the City's assets. She has been working with Olson, Reynolds, and A. Dahlen on this part of the process. This will be completed prior to the May 4 Council meeting. The Council can then move on to the next step which is to prepare a list of capital projects needed.

## 9. COUNCIL NEW BUSINESS

### A. Resolution 2015-03 Accepting a Donation

The Fisher American Legion has made a donation of \$1,000 to the City of Fisher to be used for Fisher's Landing Day. Christy Moulds is new manager. **Larson made a motion to accept. Anderson seconded. Resolution passed unanimously.**

### B. Tri Valley Property

A. Theis reported that Tri Valley Opportunity Council intends to sell their undeveloped property on 5<sup>th</sup> Street and Fletcher Ave back to Brent and Charlotte Wagner. A. Theis will contact Tri Valley for more information.

### C. Discretionary Funds Policy:

**Larson made a motion to approve \$500 annually. Wagner seconded the motion. Motion carried unanimously.**

### D. Point of information about Liquor Licenses as it relates to Police

### E. Website access

Expand calendar and give access to J. Dahlen & spruce up website

## 10. Open Discussion:

Reminder for LBAE

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## 11. Approve April Disbursements:

**Larson made a motion to approve the disbursements in the amount of \$27,673.78. Wagner seconded the motion. Motion carried unanimously.**

## 12. Adjourn at 8:37 pm:

**Anderson made a motion to adjourn. Larson seconded the motion. Motion carried unanimously.**

Respectfully submitted,

Amy Theis  
Clerk-Treasurer