

**CITY OF FISHER  
MEETING MINUTES  
Monday, February 5, 2018  
Fisher School Library  
7:00pm**

**Council Members Present:** Jennifer Dahlen, Laurie Anderson, Alissa Larson

**Council Member Absent:** Adam Wagner, Wayne Schull

**City Staff Present:** Amy Theis, Ken Robinson, Jeff Olson, Taylor Amiot (AE2S)

1. Meeting was called to order by Mayor Dahlen at 7:07pm.
2. Additions/Corrections were made to the agenda.
3. Approve Minutes from January 8, 2018 meeting.  
*Larson made a motion to approve the minutes from January 8, 2018. Anderson seconded the motion. Motion carried.*
4. Fisher Forum:
5. Public Works:
  - A. Olson salary recommendation  
*Larson made a motion to increase Olson's hourly wage by \$1.00. Anderson seconded. Motion carried.*
  - B. Wastewater Ponds Discharge Limits Change  
Changed bod limits from 124 to 76. If we do go over we can discharge over a longer time period.
  - C. Wastewater Operators Conference March 21-23, 2018  
*Anderson made a motion to approve Robinson's request to attend. Larson seconded. Motion carried.*
  - D. Snow removal from C-Store onto Kittson  
Olson will take a look.
6. Fire & First Responders:
  - A. Fire Relief Association Meeting  
Dahlen attended. Pig roast April 14th. Elderly need to call 911.
  - B. Ambulance Replacement  
Nothing to report.
  - C. Cooperative effort with EGF Fire Department  
Nothing to report. Will be removed.
  - D. SCBA Replacement  
Erik Quirk is still working on this.
  - E. NOVA Fire Protection Inspection Proposal  
*Larson made a motion to accept the proposal. Anderson seconded. Motion carried.*
  - F. Fire Chief Replacement  
2 members are interested in splitting the position and would like to split the pay.
  - G. Other  
First responder call at town homes with young child. Master key?
7. Police:  
**Not present. Responded to medical.**

## 8. COUNCIL UNFINISHED BUSINESS

### A. Delinquent Utilities

Theis reported accounts #123 and #6228362 have payment plans in place. #109 will be disconnected 2/6/18 if payment is not made.

### B. Drainage Issue at Elm St. and Memorial Drive

Amiot presented the following cost estimates: Bertils \$5300, Braults \$5000, Polk County \$2500 for labor only. Materials approx. \$2500. Watershed will do a site visit in the spring. Amiot was asked for a formal bid in writing from Polk County.

### C. Planning and Zoning Committee

A meeting was scheduled for 1/29/18 but no one attended. Theis will try to schedule something again in February.

### D. Personnel Policy

Anderson and Larson met with Theis and amended the proposed personnel policy to make it more specific to Fisher. Would like to meet once more.

### E. Greenwood Cemetery

Financial report was included in the Council packet. Nothing new to report.

## 9. COUNCIL NEW BUSINESS

### A. MCFOA Clerk's Conference March 21-23, 2018

*Anderson made a motion to approve Theis' request to attend. Larson seconded. Motion carried.*

### B. Pavement Management Plan

Amiot presented Council with a task order for a 20 year pavement management plan at the request of Larson in the amount of \$8,000. *Larson made a motion to approve the task order. Anderson seconded. Motion carried.*

### C. 1st Addition to Fisher Street/Alley Vacation

*Larson made a motion to start the vacation process. Anderson seconded. Motion carried.* A public hearing for the proposed vacation is scheduled for Monday, March 5th, 2018, 6:45pm in the Fisher School Library.

### D. Climax-Shelly School Special Election February 13, 2018

Theis was asked to serve as an election judge and requested to use vacation time to do so. State statute requires providing at least 20 days' notice of absence for the purpose of serving as an election judge. That threshold was not met and therefore the request was not approved.

## 10. Council Issues:

- Local Board of Appeal and Equalization Monday, April 16, 2018, 6:00pm
- Asset tags and inventory

## 11. Approve February Disbursements:

*Anderson made a motion to approve the disbursements in the amount of \$28,939.87. Larson seconded the motion. Motion carried.*

## 12. Adjourn:

*Larson made a motion to adjourn. Anderson seconded the motion. Motion carried. Meeting adjourned at 7:41pm.*

Respectfully submitted,

Amy Theis  
Clerk-Treasurer