

**CITY OF FISHER  
MEETING MINUTES  
Monday, June 3, 2019  
Fisher School Library  
7:00pm**

**Council Members Present: Liz Barrett, Laurie Anderson, Adam Wagner, Mitch Bakken, Mark Clausen**

**City Staff Present: Jeff Olson, Taylor Amiot (AE2S), Mike Theis, Dean Smith, Diane Wagner, Stacy Wallace, Erick Quirk**

**Others: Amanda Lien, Brent Wagner, Linda Kingarie**

1. Meeting was called to order by Mayor Barrett at 7:03 pm.
2. Additions/Corrections were made to the agenda.
3. Approve Minutes from May 6, 2019 meeting.  
Anderson made a motion to approve the minutes from May 6, 2019 with corrections. Clausen seconded the motion. Motion carried.
4. Fisher Forum:
  - a. Chamber Adopt-a-Pet Event: Pet Licenses- July 31<sup>st</sup> one day waived License fee. Anderson made a motion to approve the free pet licenses. Bakken seconded the motion. Motion carried.
  - b. Red Lake Rive Corridor Improvement-A. Lien presented information about access points for boats/canoes/kayaks, walking trails. June 25<sup>th</sup>-Joint Powers Board Meeting. Application deadline Aug 2, 2019
5. Public Works:
  - a. Volleyball Court & Horseshoe Pit- Ken will order sand
  - b. Pothole at 3rd and Demers-ask Ken
  - c. Road Construction-Running behind
  - d. Volleyball net-Clerk remind Ken
  - e. Ponds-are discharged
  - f. Lift station-pumps were pulled and calibrated
  - g. Hydrants-were flushed
6. Fire & First Responders:
  - a. Roof collapse Update-Roof and ceiling is complete – Nova needs to turn the sprinkler system on.
  - b. Damage Payment- trampoline, has been paid
  - c. Quirk provided recap of last few months – few calls, nothing major to report
  - d. Mailhot provided a breakdown of prioritized needs.
    - i. Gear Extractor Washer-High Priority-to be purchased or get a contract with a company to clean the gear. Looking at grants to pay for the extractor.
  - e. Apartment inspections/Rental licensing ordinance-Tabled: Clerk will look into
7. Police:
  - a. Stolen Bikes-they were not called in.
  - b. ATV/UTV usage-needs certification, 12 years old minimum

- i. Golf cart-needs driver license
- ii. Dirt bikes-Not road legal
- iii. Go cart- Not legal
- iv. Clerk will post notices
- c. Repairs budget-needs oil change, tires rotated, air conditioning looked at-Clerk will look into
- d. Advertising for a replacement officer – clerk will arrange

**8. COUNCIL UNFINISHED BUSINESS**

- a. Delinquent Utilities
  - i. Send letters
  - ii. Certify to taxes
  - iii. Pull meter
- b. Greenwood Cemetery-tabled
- c. Publishing Minutes on Website-done
- d. Alcohol Compliance Check Failure Policy-tabled
- e. Personnel Policy-tabled
- f. Fire/First Responder Policy-tabled
- g. City Computer-tabled
- h. Liz Barrett-Wages for Covering Clerk Position, February 8th-April 21<sup>st</sup>- Wagner made a motion to approve hours/wages \$1,650. Anderson seconded the motion. Motion carried.
- i. Wrong Addresses in Town-Cities responsibility, Andy would like to be involved for Accessors Office.
- j. Credit Card Policy-to be reviewed, tabled
- k. Bids for sidewalks-tabled: send notices to invite residents it would affect.
- l. Drainage issue on Thompson Ave-grade ditch properly
- m. Curb Cut, Driveways, Parking Lot Permits-tabled – clerk will create policy to be reviewed next meeting
- n. 306 3rd St S.- Sewer Issues- all taken care of

**9. COUNCIL NEW BUSINESS**

- a. Utility Meter Reader
  - i. Sensus - add on tech support \$2,400/yr
  - ii. Metrepro Data Meter- Support: \$145/year + \$2,100 for new meter reader-get more information

Wagner made a motion to approve purchase a new meter (Metrepro), contingent on positive referrals. Clausen seconded the motion. Motion carried.

**10. Open Discussion/Clerk's Update:**

- a. Redrawing of property lines for Snobl
- b. MPH signs moved
- c. Wayne Swanson - Doing well
- d. Personnel Reviews - Nothing was documented in previous minutes
- e. Audit update/findings – Police would like to be updated on findings
- f. Gravel was provided to B. Wagner Farm
- g. Mileage reimbursement for clerk miles running to the bank  
Anderson made a motion to approve mileage reimbursement for the remainder of the year. Bakken seconded the motion. Motion carried.

- h. Bruer Culvert – Requests more dirt to fill in where it has settled – Public Works will handle**
- i. State Prosecutor of California-contacted Quirk about a former employee with stolen Fisher Fire Department property.**

**11. Approve June Disbursements:**

**Wagner made a motion to approve the disbursements in the amount of \$37,261.87. Clausen seconded the motion. Motion carried.**

**12. Adjourn:**

**Anderson made a motion to adjourn. Clausen seconded the motion. Motion carried. Meeting adjourned at 9:38pm.**

**Respectfully submitted,**



**Stacy Wallace  
Clerk-Treasurer**