

**CITY OF FISHER
MEETING MINUTES**

Monday, June 12, 2023

7:00 pm Fisher School Library

Council Members Present: Emily Tinkham, Mitch Bakken, Mark Clauson, Adam Wagner

City Staff Present: Chuck Getsman, Taylor Amiot, Mike Theis, Tracy Cameron

Absent: Laurie Anderson, Erik Quirk, Kara Bowen

- A. Meeting was called to order by Acting Mayor Emily Tinkham at 7:03 pm
- B. Additions/corrections to agenda –
 - a. None
- C. Approve minutes from the May 8, 2023 regular council meeting
 - a. Bakken motioned to approve the May 8, 2023 minutes. Seconded by Wagner. No discussion. Motion carries.
- D. Approve minutes from the May 24, 2023 emergency council meeting
 - a. Bakken motioned to approve the May 24, 2023 minutes. Seconded by Wagner. No discussion. Motion carries.
- E. Fisher Forum
 - a. None
 - b. Council asked Bowen to investigate regulations for allocation/time limit for the Fisher Forum. If no regulation exists, Council would like one created.
- F. Public Works Department
 - a. SLFRF funds
 - i. Wagner moved to approve EP Grinder Pumps and DK2 PLC System to be purchased using SLFRF funds. Seconded by Bakken. No discussion. Motion carries.
 - ii. Council ask Bowen to verify funds expiration and dollar value.
 - b. Update for PW Director
 - i. Pond transfers completed
 - ii. Hydrant flushing completed
 - iii. L. Tinkham is creating a document indicating waters stops to for ease of locating in winter. Document will also included all damaged water stops in need of repair.
 - iv. Resident Tara Peterson requested a Chicken Permit. Getsman with **audit**?? later this week.
 - c. Ordinances
 - i. Need to locate ordinance that states the number of pets allowed
 - ii. Need to locate ordinance that states ownership or responsibility for plumbing from main to meter.
 - 1. Council asked Getsman and Bowen to look in the minutes from 2020-2021 involving Dahlens plumbing issue and see if it sites a specific ordinance or regulation to see whom the responsibility falls on for fixing and repairs.
 - iii. Council asked Bowen to publish Chicken ordinance on city website.
 - d. Council would like pools filled from Fire trucks only.
 - i. Council would like the money donated to the fire department for filling pools to be made out to the city.

- ii. Council asked Getsman to contact Quirk about MRWA training for Hydrant operation.
- iii. Council asked Bowen to add filling of residential pools to the 08/21/2023 Budget meeting

- e. Council would like a new quote for cost to replace all meters in the city with the new digital readers as well as add the Bluetooth remote reading sensor and capable Bluetooth reading gun.

G. Police Department

- a. Evicted residents have not left the city. Residents missed the hearing. A new hearing date is being set.

H. Fire and First Responders

- a. Fire update
 - i. Isaiah Henderson has submitted his resignation
 - ii. Training held last month
 - iii. Dispatch was not working 6/04 – 6/10/2023
- b. First Responders
 - i. Five new members going through training
 - ii. AED unit quote for Trinity Lutheran. Cameron obtained grant funding but the city will have to pay the cost up front and be reimbursed.
 - 1. Lead time 6-8 months
 - 2. Cameron will set up training for the unit

I. Council Unfinished Business

- a. Delinquent water bills – reviewed
- b. Federal holiday – Juneteenth
 - i. Council and Mayor decided to add the holiday as an unpaid holiday. City office will be closed as required by state.
- c. Wagner moved to approve hiring of part-time Clerk. Seconded by Bakken. No discussion. Motion carries.
 - i. Jody Clauson
 - ii. Mayor Tinkham and Council member Anderson will confirm acceptance and pay with J. Clauson.
 - iii. Bowen will provide training via Zoom in July and in person in August.

J. Council New Business

- a. Insurance liability waiver
 - i. Council would like more information before approving
- b. Add pond coverage for \$600 annually
 - i. Council would like more information before approving
- c. Resolution 2023-04 - Adopt Polk County Hazard Mitigation
 - i. Wagner moved to adopt Resolution 2023-04. Seconded by Bakken. No discussion. Motion carries.
- d. Resolution 2023-05 - Water Meter and Sewer Connection Fees
 - i. Council would like the resolution to read “water meter hookup fees” vs “water meter monthly fees”
 - ii. Wagner moved to adopt Resolution 2023-05. Seconded by Bakken. No discussion. Motion carries.

K. Council Issues

- a. None

L. Approve May/June Disbursements

- a. Bakken and Clauson reviewed bills prior to the meeting.
- b. Clauson motioned to approve the expenditures of \$27,388.36. Seconded by Bakken. No discussion. Motion carries.

M. Adjourn

- a. Wagner motioned to adjourn the meeting at 9:17 pm. Seconded by Bakken. No discussion. Motion carries.

Next Regular Council Meeting Monday, July 10, 2023, at 7:00 pm, Fisher School Library

Respectfully submitted,

Chuck Getsman

Public Works Director