

**CITY OF FISHER
MEETING MINUTES**

Monday, July 6, 2020

Fisher Public School Library 7:00 pm

Council Members Present: Liz Barrett, Mark Clauson, Adam Wagner, Laurie Anderson, Mitch Bakken

City Staff Present: Jeff Olson, Taylor Amiot, Josh Mailhot

Others: Chuck Getsman, Evan Hanson, Shannon Stassen,

- 1. Meeting was called to order by Mayor Barrett at 7:00pm.**
- 2. Additions/Corrections were made to the agenda.**
- 3. Approve Minutes from the June 1, 2020 meeting.**
Anderson made a motion to approve the minutes from June 1, 2020.
Clauson seconded the motion. Motion Carried.
- 4. Fisher Forum:**
 - a. RLRC - Shannon Stassen - UMC extension**
 - i. Fisher joined in 2016**
 - ii. Legacy Dollars**
 - 1. 206,000 - 1.5 million**
 - iii. 3 grants - received 2 of them - provide access points**
 - 1. Gentilly Bridge**
 - 2. Sportsmans Park - TRF - Paved trails**
 - 3. Fisher - National Park District**
 - iv. Events would be promoted in 6 cities during 2022 & 2023**
 - v. Riverland association in marketing to promote water safety, hiking, dirt bikes**
 - vi. Asking for \$4,084 over 2 years plus volunteer hours**
 - vii. Barrett suggested that the amount could be a fluid and to account for minor changes. Wagner suggested \$4500 as being the maximum amount contributed and requested that it be added into the proposed Resolution.**
Anderson made a motion to approve Resolution 2020-07 with changes. Bakken seconded it.
Motion Carried.
 - b. Fisher School - City Office:**
 - i. Evan Hanson, Fisher Superintendent - Covid planning for the future.**
 - 1. School nurse said kids need to have a place to go when sick. The city office is being looked at as a sick room. It is close to the school's office and is easy to check on.**
 - 2. Hanson stated "We are not asking for action at this time" just wants the city to be aware that the school could ask for it's room back at anytime.**
 - ii. Barrett stated that the school was built as a community school and that even though times may change the community and the school are still very much intertwined. To lose the location at the school would not be in the best interest of the community or for the City. At this time there is no way for the school to build additional space, but it is also impractical to expect the city to do the same. If the**

school continues to consider this as an avenue to pursue the City would request that we be formally invited to all discussions.

5. Public Works:

- a. Chuck Getsman - Approval to hire

Wagner made a motion to approve the hiring of Charles Getsman. Clauson seconded the motion. Motion Carried.

- b. Plow Truck Replacement - Jeff will look into
c. Worked on Tractor
d. Discharge again in July
i. Contact EGF

6. Fire & First Responders:

- a. Andrew Dahlen - Resignation

Anderson made a motion to Accept the resignation of Andrew Dahlen. Wagner seconded the motion. Motion Carried.

- b. *Brush Truck*

- i. *City committed \$5000*
ii. *Josh Mailhot made proposal to Fire Relief to cover remaining \$8500*
1. *Fire Relief Denied Funding the Brush Truck*
iii. *Mailhot requests that the balance be taken from the remaining Fire Department Budget for the year.*

Bakken made a motion to approve redistributing Fire Department Funds to cover the additional \$8500. Clauson seconded the motion. Motion Carried.

- c. One call this last month

7. Police:

- a. Austin Smith

- i. Waiting on training sessions - on hold due to COVID-19
ii. Has passed all mandatory physical/mental testing and is eligible to hire
1. Begin uniform, firearm, etc. purchases
iii. Barrett recommended that Smith start working on non-criminal issues as soon as possible.
1. Theis said this was possible to use Smith as a type of Community Service Officer.
2. Look into additional insurance costs for carrying Mace

- b. Dog Calls and ATV/Golf Cart Calls are increasing.

8. COUNCIL UNFINISHED BUSINESS

- a. Delinquent Utilities

- i. #58-no notice sent- was short paid by \$0.54 last month
ii. #98-payment plan is set up and is following-will be caught up in August
iii. #109- set up payment plan
iv. #114- sent notice
v. #123- sent notice
vi. #137- payment is in office to be deposited this week
vii. #144-sent notice
viii. #8448298- sent notice

- ix. #8448315- sent notice
- b. RT Adams Building/Mike Vasek
 - i. Vasek says he is still waiting to hear from the contractor for a date for demolition.
 - ii. It has been nearly a year since this has happened and there has been no action taken by the owner other than the snow fencing
 - 1. No bricks picked up, possible flooding in basement
 - iii. A letter should be drafted including the ordinances and offer to burn it down from the Fire Department.
- c. Chickens -
 - i. Reviewed current findings, request for more information
- d. Andrew Dahlen Sewer
 - i. Insurance claim was denied. Letter was sent.\
- e. AE2S Update
 - i. Road Plan - Maps attached
 - 1. 3 areas considered to east of RR tracks
 - a. Kittson & 5th (RED)
 - i. The worst area considered
 - ii. Survey \$5,250
 - iii. Estimated Costs on Full Depth Repair \$100-130/sq yd. or \$350,000
 - iv. Barrett asked if a cheaper option such as mill and overlay would work in some sections - need survey for answer
 - v. Wagner recommended the entire section be done so that it is no longer a concern in future.
 - vi. Bakken stated that the corner is the worst area in town. The south entrance of the gas station which is also in this area is also looking rough.
 - vii. South entrance to the gas station was previously repaired estimated 5 years ago.
 - b. Demers, Thompson, 5th (GREEN)
 - i. Survey \$3300 - 6000
 - ii. Estimated Costs on Mill & Overlay \$12-15/sq yd. or \$75000 - \$115,000
 - iii. Bakken stated this area really doesn't need improvement at this time
 - iv. Barrett asked if the survey would resolve the frost heave issues - Taylor said probably not. Would need further study.
 - v. Clauson would be interested in seeing if this would correct the minor drainage issues in this area
 - c. Undeveloped Road (6th St) from Highway Ditch to Unpaved Road (Fletcher) and 1 block West to 5th St. (BLUE)
 - i. Survey Cost \$7000
 - ii. Looks at drainage issues in this area
 - 2. Cost to do all 3 surveys at same times does not significantly reduce the cost.
 - 3. Budget for this years road improvements is \$55,000
 - a. Barrett Suggests using the remaining funds in the Planning & Zoning Fund to help offset the cost of survey
 - 4. Wagner would like to do all 3 surveys at once and be done.
 - 5. Barrett recommends only doing RED area survey at this time and then make a decision based on those findings

Bakken made a motion to approve the survey in red of Kittson and 5th St N. Clauson seconded the motion.

- ii. **Jacob Larson**
 - 1. **Base Quote \$1750 + \$1200 per measure**
 - a. **Rebar driven into ground and measured for movement**
 - 2. **Topographical Survey \$1100**
 - a. **Gives options of what could be done to remedy**
 - 3. **Barrett suggested filling in the entire ditch**
 - 4. **Wagner proposed that the burden be placed on the homeowner to prove because the amount of possible slippage is so minimal.**
 - 5. **Action Taken: Contact owner and Taylor to figure out how the owner can take rudimentary measurements himself.**
- iii. **Gravel Quotes**
 - 1. **2 quotes received from J & S and Bertils**
 - 2. **Jeff recommends not adding gravel until Spring**
 - 3. **No action taken at this time**

9. COUNCIL NEW BUSINESS

- a. **Yard of the Month for June: Jake Larson**
- b. **2nd Quarter Budget -**
 - 1. **Have requests in for 2021 Budget by Beginning of August**
 - 2. **Already at limit for ice and snow removal - hard to account for variables in this account.**
- c. **COVID-19 Relief Fund**
 - 1. **Fisher qualifies for \$32,321 from state**
 - a. **Has specific requirements for usage**
 - b. **Unused funds are turned in**
 - c. **Only applies to purchases from March 1st - Nov 15th 2020**
 - 2. **Apply for grant**
- d. **Aerial Mosquito Spraying**
 - 1. **Mosquitoes have been bad this year. Lots of standing water and rain. Jeff has been spraying every other day.**
 - 2. **\$7-800 per spray, plus fees.**
 - 3. **No action taken. Continue with what we are doing.**
 - 4. **Jeff to contact Stacy when he plans on spraying so announcements can be made to the public.**
- e. **Red Lake River Corridor Memorandum of Agreement**
 - 1. ***Addressed in Fisher Forum section**

10. Open Discussion/Clerk's Update:

- a. **No Cost Services**
 - i. **Computers can be recycled at the school**
 - ii. **Grass clipping pick up for the elderly**
 - iii. **Notary already offered**
 - iv. **Copy/Fax/Scan services already offered for nominal fee**
 - v. **Greens Dumpster is open 24/7 during the summer**
 - vi. **Spring Clean up**
 - 1. **Fall cleanup was asked about. Probably not needed this year.**
- b. **2019 Audit - Delayed**

- i. RFP Recommended
- c. CD Maturity,
- d. WSN offer - feasibility study recommended
- e. Filing Dates for Election this year are from July 28th to August 11th.
 - i. City office will be open until 5pm on the 11th
 - ii. \$2 filing fee
- f. Lock was cut on the wet well (presumably) by EGF. New lock has been purchased. Keys are located in the lift station.

12. Approved July's Disbursements:

Clauson made a motion to approve disbursements in the amount of \$45,570.20

Bakken seconded the motion. Motion carried.

13. Bakken and Anderson will approve disbursements for next month.

14. Adjourn:

Clauson made a motion to adjourn. Bakken seconded the motion. Meeting adjourned at: 10:06pm.

Next meeting: August 3, 2020 at 7:00pm in the Fisher School Library

Respectfully submitted,

Laurie Anderson

Acting Clerk-Treasurer

