

**CITY OF FISHER
MEETING MINUTES
Monday, January 9, 2017
Fisher School Library
7:00pm**

Council Members Present: Laurie Anderson, Jennifer Dahlen, Adam Wagner, Wayne Schull

Council Member Absent: Alissa Larson

City Staff Present: Chris Reynolds, Dean Smith, Mike Theis, Amy Theis, Jeff Olson, Jarda Solc

Others:

- 1. Meeting was called to order by Mayor Jennifer Dahlen at 7:00pm.**
- 2. Oath of Office**

Theis administered the Oath of Office to Mayor Dahlen, Member Anderson, and Member Schull.
- 3. Additions/Corrections were made to the agenda.**
- 4. Approve Minutes from December 5, 2016 meeting.**

Anderson made a motion to approve the amended minutes from December 5, 2016. Schull seconded the motion. Motion carried.
- 5. Fisher Forum:**
- 6. Public Works:**
 - A. Lift Station Monitoring Upgrades**

Olson received notice from IPS that the City needs to upgrade the lift station cellular monitoring system. There will be no cost for a new modem and RTU. There will be a charge of \$500-\$800 for installation. IPS also recommended that the City upgrade the PLC and OIT (touch screen) as they are more than 15 years old. Cost to upgrade including hardware and installation is estimated at \$5,000. *Schull made a motion for a new modem and RTU only. Wagner seconded the motion. Motion carried.*
 - B. Plow is working great**
 - C. Chris Reynolds submitted his verbal resignation.** Council asked for reasons behind his decision. He stated that he is having trouble managing 3 part-time jobs, was tired of complaints from public, frustration with pay rate and is unable to make a living wage. His resignation will be effective March 1, 2017. Council asked Theis to post the position.
- 7. Fire & First Responders:**
 - A. Ambulance Replacement**

No information was available at this time.
 - B. Fire Chief/Emergency Manager Replacement**

Former Chief Dahlen was to meet with the Volunteer Fire Fighters and get their feedback regarding working with East Grand Forks for training and reporting requirements. They have not met yet.
 - C. Emergency Center Floor**

Theis met with Jeff Pederson of Pederson Concrete Designs and Brad Vollrath of Epoxy Flooring Systems. Both companies submitted proposals for removal of glue, floor repair, labor and materials for installation of epoxy flooring. The proposed cost from Pederson Concrete Designs is \$7,557.00. The proposed cost from Epoxy Flooring Systems is \$12,670.00. Schull would like to see more bids. Wagner asked if there are any other projects that need to be completed.

8. Police:

- A. Burglaries/thefts from vehicles. Residents were reminded to lock their vehicles when unattended.
- B. Residents have been cooperative in moving vehicles for snow removal.
- C. M. Theis asked the City to consider a 24 hour parking ordinance, at least during the winter months. Council asked that Theis research some solutions and provide sample ordinances.
- D. Doug & Stacy Peterson would like to use the alley behind their house located on Thompson Ave and they want the City to plow the snow in the alley. Theis will look into what the City's responsibility is regarding this alley.

9. COUNCIL UNFINISHED BUSINESS

A. Delinquent Utilities

Theis reported two residents (116, 149) are 60+ days past due. 116 owes \$40.92 for the period of time between renters.

B. Yard of the Month Winner

No one was selected for January.

C. Bremer Bank Update

Theis contacted Jarda Solc, AE2S, about installing a curb stop and relocating the water meter at the building owned by Bremer. She also provided contact information for Tom Skjei, Bremer Bank. Should Bremer choose to utilize Solc's services to install a sanitary sewer connection and connect water service to the City's main line, Bremer will be responsible for those expenses. Solc estimates the cost for the entire project at \$20,000. Theis will contact Skjei to clarify what the City is going to pay for.

D. Comprehensive Plan Update

Cam Fanfulik would like to meet again to wrap up. He is available any date after January 16th. Wednesday, January 25th, 7:00pm at the Fisher Emergency Center was selected.

10. COUNCIL NEW BUSINESS

A. Resolution 2017-02 designating official newspaper

Anderson made a motion to designate The Exponent as the City's official newspaper. Schull seconded. Motion carried.

B. Resolution 2017-03 designating official depository(ies)

Schull mad a motion to designate Bremer Bank as the City's official depository. Wagner seconded. Motion carried.

C. Council appointments

- 1) Acting Mayor – *Schull made a motion to appoint Alissa Larson as acting mayor. Anderson seconded. Motion carried.*
- 2) Acting Clerk – *Anderson made a motion to appoint Wayne Schull as acting clerk. Wagner seconded. Motion carried.*
- 3) Fisher Fire Relief Association Appointments (2) at least 1 elected city official – *Anderson made a motion to appoint Dahlen to the Fisher Fire Relief Association. Schull seconded. Motion carried. Schull made a motion to appoint Anderson to the Fisher Fire Relief Association. Wagner seconded. Motion carried.*

11. Open Discussion:

12. Approve January Disbursements:

Schull made a motion to approve the disbursements in the amount of \$21,353.85. Wagner seconded the motion. Motion carried.

13. Adjourn:

Schull made a motion to adjourn. Anderson seconded the motion. Motion carried. Meeting adjourned at 8:10 pm.

Respectfully submitted,

Amy Theis
Clerk-Treasurer