

**CITY OF FISHER
MEETING MINUTES
Monday, March 6, 2017
Fisher School Library
7:00pm**

Council Members Present: Laurie Anderson, Adam Wagner, Alissa Larson

Council Member Absent: Jennifer Dahlen, Wayne Schull

City Staff Present: Dean Smith, Amy Theis, Mike Theis, Ken Robinson

Others: Randy Bruer, Zach Bruer, Gary Larson, Jeff Boushee, Yarda Solc,

1. **Meeting was called to order by Acting Mayor Alissa Larson at 7:00pm.**
2. **Additions/Corrections were made to the agenda.**
3. **Approve Minutes from February 6, 2017 meeting.**
Wagner made a motion to approve the minutes from February 6, 2017. Anderson seconded the motion. Motion carried.
4. **Fisher Forum:**
Zach Bruer requested a 2 year property tax abatement. Anderson will do more research on dates and get in touch with Bruer. Anderson determined that he would not be eligible until 2018.
5. **Public Works:**
 - A. **PW Director**
Ken Robinson was offered and accepted the position at \$15/hour. Official start date is March 6, 2017.
 - B. **Snow removal in alley**
Developing this as an alley (between Thompson and Fletcher Avenues, east of 5th St S) would require a special assessment. Theis will contact Doug Peterson about this.
 - C. **Water and Waste Water Testing**
- MVTL vs RMB. The City already uses RMB for the water testing. RMB charges \$25 less than MVTL for waste water testing. Olson will contact RMB to start using them for the City's waste water testing.
 - D. **Spring Cleanup**
- May 6
6. **Fire & First Responders:**
 - A. **Ambulance Replacement**
Larson reported that they are still looking for a unit.
 - B. **First Responder Training**
CPR training March 7 & 14.
 - C. **Fire Chief/Emergency Manager**
EGF Fire Chief Gary Larson and Assistant Chief Jeff Boushee gave some ideas as to what their department could offer. One of the items discussed was an online training portal that firefighters can use from home and the physical training would be done on site. They were concerned about the appearance of "taking over". Council assured them that is not the case and that the feedback received from firefighters has all been positive. Chief Larson asked if it would be possible for Assistant Chief Boushee to meet with the current members to determine what our department needs and then develop a plan with objectives and outcomes. Theis will e-mail Peterson and have him contact Chief Larson.
 - D. **Emergency Center Floor**
Council member Larson will get Theis some numbers of contractors.

E. Heating/Cooling in Community Room

Bids were received from 5 companies. Council felt comfortable with bids provided by Proulx Refrigeration, Heating, & Appliance and Grove Mechanical. They will check with Ottertail regarding rebates and report back in April for a Council decision. They spoke with Josh Korynta of Valley Electric who estimated the cost for wiring of up to \$600.

7. Police:

A. Parking Ordinance

This item is postponed to the April 3, 2017 meeting.

B. Future planning for Police services

This item is postponed to the April 3, 2017 meeting.

8. COUNCIL UNFINISHED BUSINESS

A. Delinquent Utilities

None to report.

B. Bremer Bank Update

Solc received quotes from 3 excavators. Sanitary sewer line estimate is \$20-\$25K, water line estimate \$8-\$10K. They will contact the LMC for help. They will check zoning laws. Will appoint zoning committee.

C. Comprehensive Plan Update

Fanfulik is waiting on information from MNDOT and DNR. Should have something in the next couple of weeks.

D. Celebrate the Season

Wednesday, December 6th, 2017 has been secured with Point Paradise Stables.

E. Ottertail Municipal Lighting

According to Dave Nicholls, Ottertail is beginning to upgrade all cities to more efficient lighting. Adding outlets for Christmas/Holiday lights could be done when the upgrades are made. Wagner asked about changing out street lights to something more decorative and also upgrading broken/damaged sidewalks. Solc believes that sidewalks would qualify for a safe routes to school grant. The next grant round is in 2018.

F. Jetway

They contacted Jetway to jetting and recording the portion of the sanitary sewer that was not done in 2015.

G. Clerk-Treasurer Job Description

They presented Council with a proposed Clerk-Treasurer Job Description. **Anderson made a motion to approve the job description. Wagner seconded the motion. Motion carried.**

9. COUNCIL NEW BUSINESS

A. Local Board of Appeal and Equalization - Monday, April 17th, 2017, 6:00pm

10. Open Discussion:

- Water meters – real time reporting
- Ottertail smartgrid – are you doing anything and if so what?
- Community Center/City Office Building
- Apartments over retail

11. Approve March Disbursements:

Anderson made a motion to approve the disbursements in the amount of \$26,644.09. Wagner seconded the motion. Motion carried.

12. Adjourn:

Wagner made a motion to adjourn. Anderson seconded the motion. Motion carried. Meeting adjourned at 9:25pm.

Respectfully submitted,

Amy Theis
Clerk-Treasurer