

CITY OF FISHER
MEETING MINUTES
Monday, June 5, 2017
Fisher School Library
7:00pm

Council Members Present: Laurie Anderson, Adam Wagner, Alissa Larson, Wayne Schull

Council Member Absent: Jennifer Dahlen

City Staff Present: Amy Theis, Mike Theis, Ken Robinson, Delmar Peterson, Jeff Olson

Others: Cam Fanfulik

1. Meeting was called to order by Acting Mayor Larson at 7:00pm.
2. Additions/Corrections were made to the agenda.
3. Approve Minutes from May 1, 2017 meeting.
Anderson made a motion to approve the minutes from May 1, 2017. Wagner seconded the motion. Motion carried.
4. Fisher Forum:
5. Public Works:
 - A. Minimum call out
There was discussion about when the Public Works department is called outside of regular business hours, should there be a minimum call out, i.e. 2 hours, and should they be compensated at time and a half. *Anderson made a motion that Public Works employees be compensated a minimum of 2 hours at time and a half when called outside of regular business hours.. Schull seconded. Motion carried.*
 - B. Mowing rates
The City has mowed two properties that were in violation of the City's ordinance regarding grass/weeds. The current fee is \$50 and this is added to the resident's utility bill. Theis, Olson, and Robinson would like to see the fee increased so as to create a deterrent for violating the ordinance. *Schull made a motion to set the base fee at \$50 and \$50/hour thereafter. Anderson seconded. Motion carried.*
 - C. Tinkham mowing contract
The contract for mowing services with Alton Tinkham, Inc. was last updated April 6th, 2015. Tinkham's would like to increase the hourly fee from \$15 to \$20. *Anderson made a motion to approve a new contract with the hourly rate at \$20. Wagner seconded. Motion carried.*
 - D. Discharging is done.
 - E. Calibration meter replaced.
 - F. Push mower – *Wagner made a motion to approve up to \$300 for the purchase of a new push mower. Schull seconded. Motion carried.*
6. Fire & First Responders:
 - A. Ambulance Replacement
Nothing to report. Several Council members have concerns over the cost and need for a rescue rig and asked about alternatives to an ambulance. An invitation will be sent to Mike Vasek and Tracy Cameron to attend the July Council meeting to discuss this.
 - B. Cooperative effort with EGF Fire Department
Have not met yet.
 - C. Meeting with State Fire Marshall
\$3,200 worth of training dollars to use by June 30. Current roster needs to be updated. Theis will complete the roster and submit a request for reimbursement.

D. Emergency Center Access Control

Theis received a quote from Keith's Security World to remove existing hardware and install 4 electric strikes and new access control system for 4 doors in the amount of \$12,026.05. Wagner would like to take a closer look at the quote.

E. SCBA tanks need to be replaced. They are no longer able to be certified.

F. Rescue Rig – Dan Donarski has determined that the leak will require about \$2,000 in repairs. **Schull made a motion to move forward with the necessary repairs. Anderson seconded. Motion carried.**

7. Police:

A. Future planning for Police services

Nothing to report.

B. Resident complaints

Theis stated that she receives complaints on things from dogs at large to nuisance parking and storage to un-mowed lawns. She explained that she typically sends a letter to the resident/property owner in violation citing the complaint and the City Ordinance that addresses the complaint. She always closes the letter with a reminder of their responsibilities as a property owner and that failure to comply may result in fees and possible legal action. The problem she's finding is in the timeline and follow up. She asked for the Council's direction. How long after the letter is sent about mowing for example before we take action? Is a complaint about a neighbor's clutter criminal or civil in nature? Larson gave a timeline for mowing of 5 days. Schull suggested that any time a complaint is received, Theis should send the appropriate letter to the resident and send a copy of the complaint and response to the Police Department for them to follow up. Theis thanked the Council for their direction.

8. COUNCIL UNFINISHED BUSINESS

A. Delinquent Utilities

Theis reported there are currently 3 residents that are more than 60 days past due on their utility bill. Disconnection letters were sent giving them until Monday, June 12, 2017 to pay or their service will be disconnected.

B. Bruer Abatement Request

Fisher School Board has agreed to grant a 2 year tax abatement. They would like to schedule the public hearing together. Theis will speak to Superintendent Hanson about the City Council's decision to only offer a 1 year tax abatement and to schedule a public hearing.

C. Comprehensive Plan Feedback

Fanfulik presented an updated draft with the requested changes and a list of short term action items. 3-5 member Planning & Zoning committee should be formed with a recommendation to the Council to approve.

9. COUNCIL NEW BUSINESS

A. 2016 Audit

Not available at this time.

B. LMCIT Monetary Tort Limits

The decision to waive or not waive the monetary limits on municipal tort liability must be made every year. **Schull made a motion to not waive monetary tort limits. Anderson seconded. Motion carried.**

C. Resolution 2017-07 Authorizing Bonnie Isaacson to Act as the Insurance Agent for the City of Fisher

LMCIT requires a resolution designating the services of an insurance agent in order to participate in their property/casualty and work compensation programs. **Schull made a motion to approve the resolution authorizing Bonnie Isaacson to act as the insurance agent for the City of Fisher. Wagner seconded. Motion carried.**

D. Red Lake River Corridor JPB Update

RLRC is seeking grant funding from Northwest Minnesota Foundation. In doing so, they are asking each community for a letter of financial commitment based on their population. The City of Fisher has been asked to commit \$100 towards the matching funds portion of the grant. ***Wagner made a motion to approve a financial commitment of \$100 to the Red Lake River Corridor JPB. Anderson seconded. Motion carried.***

10. Open Discussion:

Sidewalks - need to follow up with Jarda Solc on MNDOT grant

11. Approve June Disbursements:

Schull made a motion to approve the disbursements in the amount of \$55,659.49. Larson seconded the motion. Motion carried.

12. Adjourn:

Schull made a motion to adjourn. Wagner seconded the motion. Motion carried. Meeting adjourned at 8:34pm.

Respectfully submitted,

Amy Theis
Clerk-Treasurer