

**CITY OF FISHER
MEETING MINUTES
Monday, May 6, 2019
Fisher School Library
7:00pm**

Council Members Present: Liz Barrett, Laurie Anderson, Mitch Bakken, Adam Wagner, Mark Clauson

City Staff Present: Ken Robinson, Jeff Olson, Taylor Amiot (AE2S), Mike Theis, Dean Smith, Diane Wagner, Stacy Wallace

Others Present: Sylvia Mosher, Brent Wagner

- 1) Meeting was called to order by Mayor Barrett at 7:04pm.
- 2) Additions/Corrections were made to the agenda.
- 3) Approve Minutes from April 1, 2019 meeting.
-L. Anderson made a motion to approve the minutes from April 1, 2019. A. Wagner seconded the motion. Motion carried.
- 4) Approve Minutes from April 15, 2019 Local Board of Appeals Meeting.
-A. Wagner made a motion to approve the minutes from the April 15, 2019 Local Board of Appeals Meeting. M. Clausen seconded the motion. Motion carried.
- 5) Approve Minutes from April 15, 2019 Special Meeting.
-A. Wagner made a motion to approve the minutes from the April 15, 2019 Special Meeting. L. Anderson seconded the motion. Motion carried.
- 6) Fisher Forum:
 - a) Resident reports drainage issues at the end of Thompson Ave
 - 1) Council members will go view area in question
 - b) Resident complaint of snow removal from past season.
 - c) Residents request more gravel on 2nd St. S
 - d) Report of dog at Large and defecating on property
 - 1) Clerk will send letter
- 7) Chamber of Commerce - Planned Summer Events
 - a) City Wide Rummage - June 1st, 8am-2pm
 - b) Clothing Swap - June 2nd, noon-2pm
 - c) Street Dance - June 14th 6pm-midnight
 - No permit was needed - per A. Wagner
 - Request Police Presence
 - d) Farmer's Market - July 24-Aug 28
 - e) Community Picnic - Aug 27th
- 8) Public Works:
 - a) Hydrant flushing will take place on May 11th - 7am about 4 hours
 - b) Flags/banners- are all up

c) Road Construction on 61 & 111

- 1) Mill & Overlay bid from Agassiz Asphalt

-L. Anderson motioned to accept Agassiz Asphalt unless Reit Rock bid is lower. M. Clausen 2nd the motion. Motion carried.

- 2) AE2S - Taylor Amiot and Stacy Wallace will go to pre-construction meeting on May 14th.

d) Look into the blowout/pothole on 3rd and Demers

e) Meter Reader Issues-holding charge, got a new battery

f) 306 3rd St. S. Sewer Issues

- 1) Rural Water will be here on Thursday to camera the lines.

g) Resident would like the cut the curb for the driveway.

- 1) Clerk will look into building permits and ordinances

9) Fire & First Responders:

- (1) Roof Collapse Update-Should be done by next meeting

10) Police: Quiet, nothing to report

11) COUNCIL UNFINISHED BUSINESS

a) Delinquent Utilities

- 1) Account 4- was closed, house was sold. -

- a) Clerk will send letter of outstanding water bill be added to taxes. Send to new and old owner

- 2) Account 109-send out disconnection notice

- 3) Account 98 - workout payment plan

- 4) Account 123- send out disconnection notice

- 5) Account 8448348- send out disconnection notice

b) Greenwood Cemetery-*tabled*

c) Publishing Minutes on Website-*tabled*

d) MPH Signs-one sign needs to be moved on County 15

- 1) Clerk will contact County

e) Police Vehicle Use Policy - D. Smith informed the council on vehicle use policy

f) Fire/First Responder Background Check Procedure - L. Barrett went over the hiring procedure of Fire/First Responders

12) COUNCIL NEW BUSINESS

- a) Approval of Hiring Stacy Wallace for Clerk-Treasurer and Diane Wagner for Assistant Clerk

-M. Clausen made a motion to approve the hiring of Stacy Wallace and Diane Wagner. A. Wagner seconded the motion. Motion carried.

b) 1st QTR Budget

c) School Contract Renewal

- 1) *Public works will take over snow removal for 2019-2020 season*

-L. Anderson made a motion to approve the contract. A. Wagner seconded the motion. Motion carried

e) Alton Tinkham Contract Renewal

-A. Wagner made a motion to approve the contract. M. Bakken seconded the motion. Motion carried

f) LMCIT - Liability Coverage Waiver

- L. Anderson made a motion to approve the waiver. A. Wagner seconded the motion.
Motion carried

g) Clerk will put in RFP for city attorney for next year

13) Council Issues:

a) New Clerk Computer

- L. Anderson made a motion to approve the computer, two monitors, and keyboard, mouse no more than \$1500.00. M. Bakken seconded the motion. *Motion carried.*

b) Training

1) New Clerk Training (Duluth) \$275

- M. Clausen made a motion to approve the training. L. Wagner seconded the motion. *Motion carried*

2) New Officials Training (Duluth) \$150

- L. Anderson made a motion to approve the training. A. Wagner seconded the motion.
Motion carried

3) Open Meeting Laws/Governing June 10th (TRF) \$15

4) Mileage Rate - 54.5 (2018), 58 (2019) Per Diem Rate increase

- L. Anderson made a motion to approve the 2019 rates. A. Wagner seconded the motion.
Motion carried

5) Ordinance book - \$400-will order

b) Sidewalks

-A. Wagner would like a bid for sidewalks along 3rd from Park Ave - Thompson Ave
for this year

c) Cenex failed alcohol Compliance Check -tabled

1) M. Theis needs to verify number of occurrences

2) Clerk will look into adopting a new ordinance and fines

d) Liz Barrett - Wages for Covering Clerk Position February 8th - April 21st-tabled

e) Wrong Addresses in town-tabled

1) L. Anderson will talk to the Tax Payer Office

f) Credit Card Policy-

1) L. Barrett will come up with a policy for the next meeting

g) Clerk will put out a RFP for City Auditors for 2020

h) Update Personnel Policy-L. Anderson & M. Bakken will review

14) Personnel Reviews

a) Clerk will check previous minutes

15) Approve May Disbursements:


- L. Anderson made a motion to approve the disbursements in the amount of \$18,264.97. M. Bakken seconded the motion. *Motion carried.*

a) A. Wagner & M. Clausen will review bills next month

16) Adjourn:

- A. Wagner made a motion to adjourn. L. Anderson seconded the motion. *Motion carried.*
Meeting adjourned. 9:28pm

Respectfully submitted,



Stacy Wallace

Clerk-Treasurer