

**CITY OF FISHER
MEETING MINUTES
Monday, February 6, 2017
Fisher School Library
7:00pm**

Council Members Present: Laurie Anderson, Jennifer Dahlen, Adam Wagner, Alissa Larson

Council Member Absent: Wayne Schull

City Staff Present: Dean Smith, Amy Theis, Jeff Olson, Delmar Peterson

Others:

1. **Meeting was called to order by Mayor Jennifer Dahlen at 7:05pm.**
2. **Additions/Corrections were made to the agenda.**
3. **Approve Minutes from January 9, 2017 meeting.**
Larson made a motion to approve the minutes from January 9, 2017. Anderson seconded the motion. Motion carried.
4. **Fisher Forum:**
5. **Public Works:**
 - A. **PW Director Applicants**
Theis received 4 applications which were shared with the Council. The Council would like to interview Robinson, Tate, and Michnor. 5:30, 6:30, 7:30pm on Wednesday Feb 15, 2017 in the school library. Mayor Dahlen, Larson, and Olson will conduct the interviews.
 - B. **Snow removal in alley**
Due to Schull's absence, this item was tabled.
6. **Fire & First Responders:**
 - A. **Ambulance Replacement**
Nothing new to report.
 - B. **Fire Chief/Emergency Manager Replacement**
Theis will contact EGF Chief Larson.
 - C. **Emergency Center Floor**
Theis received 2 more estimates for epoxy flooring in the south garage and hallway. This item was tabled.
 - D. **New applicants**
Former Chief Dahlen sent 2 applications for Volunteer Firefighter to Theis for Council approval. *Larson made a motion to approve the applicants pending background checks. Wagner seconded the motion. Motion carried.* Chief Peterson asked that Theis get him some applications to have on hand.
 - E. **Heating/Cooling in the Community Room**
Theis will check with Ottetail about rebates, autofill propane, get estimates for improvements to the heating/cooling system.
7. **Police:**
 - A. **Parking Ordinance**
Theis provided Council with 2 sample ordinances used by other cities in Minnesota. Larson made a motion to modify the one from Upsala to suit the City of Fisher's needs. Wagner seconded. Motion carried.
 - B. **Dog Complaints**
Theis commented on several complaints she has received regarding dogs at large.

8. COUNCIL UNFINISHED BUSINESS

A. Delinquent Utilities

Theis reported three residents (55, 116, 149) are 60+ days past due. 55 contacted Theis and has had a recent family emergency. Theis told him he could have another month without his service being disconnected. 116 owes \$40.92 for the period of time between renters. 121 spoke with Theis and requested his service not be disconnected because he is trying to sell it. He was unable to make any payment and thought he may be able to pay something on February 15. 121 will be disconnected.

B. Yard of the Month Winner

No one will be selected January - April

C. Bremer Bank Update

Email from Yarda, still waiting on bids from contractors.

D. Comprehensive Plan Update

Feasability study for adding infrastructure, notes from email

E. Clerk-Treasurer performance reevaluation

Full Council special meeting to conduct a performance evaluation. Wagner will put something together for Feb 22 6:30. Theis will send out updated job description.

9. COUNCIL NEW BUSINESS

A. USDA RD Loan #97-01

Theis reported that this loan for streets was paid off 12/28/2016.

B. Possible Funds Transfer

Theis provided Council with bank statements from January 31, 2017 that show balances of \$175,673.02 (.21% APY) in Operating Reserves and \$430,481.54 (.01% APY) in General Funds. Council was also provided with CD rates/terms from area banks. **Larson made a motion to approve Resolution 2017-04 making American Federal Bank an official depository, Wagner seconded. Motion carried.**

Wagner made a motion to approve Resolution 2017-05 purchasing a 3 month CD at American Federal Bank up to \$200,000. Anderson seconded. Motion carried.

10. Open Discussion:

- Celebrate the Season – secure Vetter's December 6th
- Christmas lights, led lights, solar
- Ottertail municipal lighting
- Banner brackets
- Theis was asked to contact Jetway about jetting and recording of the sanitary sewer
- Mayor Dahlen requested printed Council packets

11. Approve February Disbursements:

Larson made a motion to approve the disbursements in the amount of \$226,995.20. Anderson seconded the motion. Motion carried.

12. Adjourn:

Wagner made a motion to adjourn. Anderson seconded the motion. Motion carried. Meeting adjourned at 8:15pm.

Respectfully submitted,

Amy Theis
Clerk-Treasurer