

**CITY OF FISHER
MEETING MINUTES**

Monday, September 11, 2023

7:00 pm Fisher School Library

Council Members Present: Emily Tinkham, Laurie Anderson, Mitch Bakken, Mark Clauson, Adam Wagner

City Staff Present: Chuck Getsman, Mike Theis, Kara Bowen, Bill Moonen, Erik Quirk

Guests: Joyce Fries-Brunes, Matt Riske, Cole from Country Wide Sanitation

Absent: Tracy Cameron

- A. Meeting was called to order by Mayor Emily Tinkham at 7:04 pm
- B. Additions/corrections to agenda –
 - a. Trees from Wagner’s Landscaping
- C. Approve minutes from the August 14, 2023 regular council meeting
 - a. Wagner motioned to approve the August 14, 2023 minutes. Seconded by Clauson. No discussion. Motion carries.
- D. Approve minutes from the August 21, 2023 budget meeting
 - a. Bakken motioned to approve the August 21, 2023 minutes. Seconded by Wagner. No discussion. Motion carries.
- E. Approve minutes from the August 30, 2023 special council meeting
 - a. Wagner motioned to approve the August 30, 2023 minutes. Seconded by Bakken. No discussion. Motion carries.
- F. Fisher Forum
 - a. Matt Riske inquired about snow removal for city this year.
- G. Public Works Department
 - a. Working to make sure that Lance Tinkham (part-time PW) is prepared for Getsman’s departure.
 - b. Wagner’s Landscaping staked ground for new trees.
 - c. Jetway cleaned – continuing wipes issue
 - i. Jetway will clean storm drains at Demers and Third
 - d. Road patches
 - e. Need to do pond samples
 - f. Hydrant flushes – October
 - i. Quirk mentioned that someone should check to make sure the hydrants are dry
 - g. Nancy Knox – board at St. Francis, sidewalk need repair, city ordinance requires landowner to repair the sidewalk. Has to be up to code. If the city repairs, homeowner will be charged.
 - h. Four curb boxes (water shut-off) need to be replaced, cannot be fixed. Each item is \$1000 Dan’s Excavating Inc quote.
 - i. Clauson motioned to approve replacement of curb boxes for \$1000 per curb box. Seconded by Anderson. No discussion. Motion carries.
 - i. Getsman will clean out the city truck and drop off keys and phone in the office September 12, 2023.
 - j. A licensed wastewater person must oversee see sampling and sign off on sampling. Wastewater licensing requires a minimum of one year’s oversight. Water licensing requires 3 months. City of Crookston has approved Getsman to oversee unlicensed person. One four-hour sampling is required each quarter, two 30-minute samples each spring and fall.

- i. Anderson moved to keep Getsman on as mentor/overseer and as needed for new Public Works Director. Seconded by Clauson. No discussion. Motion carries.

H. Police Department

- a. Block party went well.
- b. House at the end of the block that is vacated discussion.
- c. Dangerous dog family has moved out of town.

I. Fire and First Responders

- a. Fire department completed a walkthrough of Agrimax.
- b. Received okay to do training on Agrimax grounds. Training is set for the end of month.
- c. Switching over to winter
- d. Bottom pan added to water pump so it can be used in the winter.
- e. First Responders – 3 of 4 training participants passed.

J. Council Unfinished Business

- a. Delinquent water bills
 - i. Council asked several questions regarding delinquent accounts and timing of payment versus council meetings.

K. Council New Business

- a. Country Wide – Cole provided an overview of the company, and sanitation services. Would like to send a proposal. Country Wide usually contracts with clients for 5 years.
- b. Designated polling place
 - i. Bowen will find out if Polk County is the designated polling place for the city.
 - ii. Bill school for lawyer fees incurred regarding polling place.
 - 1. Anderson moved to send bill to school district. Seconded by Wagner. No discussion. Motion carries.
- c. Water policy
 - i. Resident Bruner stated that late fees are understandable. Did not like the two-week cut off notifications. Read a statement regarding ‘fair and balanced past due payment’ policy.
 - ii. Mayor addressed resident directly. Mayor asked council members if they would like to redo the late fee, disconnect letters, and shutoff policy. All members agreed to keep the current process/policy in place.
- d. Certificate of Proposed Tax Levy 2024
 - i. Wagner motioned to set the proposed tax levy at 15%. Seconded by Anderson. No discussion. Motion carries.
- e. 2024 Proposed meeting dates (see attachment 1)
 - i. Clauson motioned to accept the proposed 2024 meeting dates. Seconded by Anderson. Motion carries.
- f. New trees from Wagner’s Landscaping
 - i. L. Tinkham will work with Council member Wagner to stake out proposed community building.
- g. FEMA money
 - i. Funds have to be spent before signing the requested form.
- h. Marked telephone poles for electric outlets
- i. Fall street cleaning – schedule after beet season
- j. Lead and Copper Rule Revision
 - i. Getsman reviewed with L. Tinkham

- ii. Due August 2024
 - iii. AE2S provides service – what is the cost?
 - k. Community Center and City Offices/PW Garage – Wagner provided printouts
 - i. Put together a budget for infrastructure and maintenance cost.
 - ii. Host a town meeting to discuss Community Center.
 - l. Shed to park mowers and tractor out of weather
- L. Council Issues
 - a. None
- M. Approve July/August Disbursements
 - a. Anderson and Wagner reviewed bills prior to the meeting.
 - b. Anderson motioned to approve the expenditures of \$40,621.46. Seconded by Wagner. No discussion. Motion carries.
- N. Clauson motioned to adjourn the meeting at 9:07 pm. Seconded by Anderson. No discussion. Motion carries.

Next Regular Council Meeting Monday, October 9, 2023, at 7:00 pm, Fisher School Library

Respectfully submitted,

Kara Bowen

Clerk