

**CITY OF FISHER**  
**MEETING MINUTES**  
**Monday, December 3, 2018**  
**Fisher School Library**  
**7:00pm**

**Council Members Present:** Jennifer Dahlen, Laurie Anderson, Alissa Larson, Adam Wagner

**Council Member Absent:** Wayne Schull

**City Staff Present:** Aaron Halstad, Ken Robinson, Jeff Olson, Jaroslav Solc(AE2S)

**Others:** Fisher Township Board, Tracy Cameron

**1. Meeting was called to order by Mayor Dahlen at 7:01pm.**

**2. Additions/Corrections were made to the agenda.**

Jennifer had an addition to add to the agenda under number 8.C, Pavlish

**3. Approve Minutes from November 5, 2018 meeting.**

***Wagner made a motion to approve the minutes from November 5, 2018. Larson seconded the motion. Motion carried.***

Township board has asked to be moved to the next item

**4. Fisher township board: Memorial drive road**

Between the initial council meetings discussing the culvert project and the last Township meeting. It was brought to the Township board's attention that they do not own any aspect of the Memorial drive road. The Township found paperwork at the courthouse and based on the coordinates it depicts the land that the Greenwood cemetery sits on as well as the whole portion of the road up to the Burlington Northern Railroad.

The Township board agrees to the bill of the project being split into thirds

Township wants to bring to the council's attention that they do not have ownership of the road or the surrounding area. Township agrees to keep their part of the agreement and wants to confirm that their portion of the bill is \$3,183.57. Halstad compares townships check with Beiswenger invoice and this is correct.

The Township assumes no more responsibility on the Memorial drive road

**5. Fisher Forum:**

**6. Public Works:**

**A. Performance review/salary recommendation**

Anderson and Dahlen discussed this. Olson. \$16.50 to \$17.50. Robinson \$15.00 to \$16.00. Public Works On Call incentive reverse in 2019.

**B. Banners are up**

**C. Ponds are good**

**D. Lift stage is good**

**E. Put up lights for the Christmas tree, fixed the lights by connecting a jumper wire**

**F. Work with the Generator tomorrow December 4<sup>th</sup>**

## 7. Fire & First Responders:

### A. Ambulance Replacement

The ambulance was purchased for \$102,365 dollars and it fits in the garage. The hook that holds the garage door was the deal breaker whether or not this was the ambulance to purchase and it fit perfectly.

Larson asked whether or not certain features could be removed from the ambulance that could potentially cut costs.

Cameron stated that the first responders can bring forward \$37,000 on their end. There is a potential grant from Halstad Telephone Company worth \$7,500 which can be granted upon receipt of a signed purchase agreement. Will take approximately three days for them to send the check after signing. Fire department has provided a \$10,000 check. That totals \$54,500 and with the additional \$40,000 the city has pledged brings it to \$94,500. Therefore there is remains \$8,000. No financing costs if paid by February 2nd. Checking with sources for funding so no additional funds from city are necessary.

Larson asked if the first responders have checked American Crystal etc...

Some of the grants are one time grants. I.e. American Crystal, Ambridge

Dahlen stated there is the Fisher Area Community Fund

Ford Fleet program can possibly save between \$4,200-\$4,800 dollars. This is only available until registered and they transfer the title

Halstad states that the seller must be a fleet member in order for the savings to transfer according to Ford

Purchase order from Premier Specialty Vehicles was provided to the council and received the signature from Mayor Dahlen and Clerk-Treasurer Halstad

Council states \$20,000 of the cities portion is to be paid the 2018 fiscal year and the final \$20,000 beginning 2019

At the end of the meeting the council decided to cut a check in \$40,000 this fiscal year.

### B. Emergency Apparatus Maintenance/Packings

\$1,200 to put the packings on engine one

Good for this year

Numbers provided for the year 2019 consideration

### C. Heating for the fire hall

There were three bids from Crookston for new heating units

Quirk will contact the bidders to see if they will lower prices

It was confirmed that Natural gas will not be provided to the city of Fisher

***Wagner made a motion to authorize \$3,000 for the purpose of the furnace at the Fire hall. Larson seconded the motion. Motion carried.***

### D. Fire Department Gear

The fire department is allotted two sets of gear per year

\$3,800 for the gear needs to be purchased by December 30th as part of the larger city bid

Grants are available for application

***Anderson made a motion to purchase these in 2019. Larson seconded the motion. Motion carried.***

**E. Minnesota board of firefighter training and education (MBFTE):**

This was approved at the November 5 meeting for \$10,850.00 payment for training  
**Larson made a motion. Anderson seconded the motion. Motion carried.**

**F. Carbon Dioxide Meters**

Looking into purchasing two carbon dioxide meters  
For usage before entering a building  
The sensor has a year and a half lifespan

**Larson made a motion to approve purchase for one sensor. Anderson seconded the motion.  
Motion carried.**

**G. Performance review/salary recommendation**

Salary for Mr. Quirk will increase \$2,000 annually  
One of the factors is a lot of catch up work to consider

**8. Police:**

**A. Performance review/salary recommendation**

Anderson and Wagner conducted the performance review  
They received a post grant specific to police reimbursement of \$2,000 and propose that they split the grant  
That equals a total of \$1,000 a piece in 2019

**B. Quiet**

No more thefts

**C. Police Department Purchases**

**9. COUNCIL UNFINISHED BUSINESS**

**A. Delinquent Utilities**

Halstad -

The aged balances have been sent letters  
A customer has called to make payment arrangements  
No payments were attempted via mail as of the date of the meeting  
Currently working with account #316 for payment

Council -

If the customer 6228362 doesn't make payment cut the customers water off  
If they have not made initiative we should send a notice for disconnect

**B. Celebrate the Season Recap**

Barrett -

Amazing  
Estimated around 125 people which included kids, singles and families  
Horse rides were full every trip

**C. Pavlish**

Halstad -

According to WM it is entirely up to the city of Fisher  
There was a letter sent to Mr. Pavlish back in September  
All or nothing when it comes to recycling and water utilities  
Was told there were prospects for renting but it did not go through

Council –

There were adjustments a few months back but were not approved by the council

Customer must remain in charge and responsible for the bills every month

Will not be waved

We can apply to taxes if not paid before the end of the fiscal year

## 10. COUNCIL NEW BUSINESS

### A. Polk County Visitors Guide

This edition will be handed out to local businesses in Polk County and has a three year shelf life.

Chamber and school doing part, room to add there

Larson - Chamber and City should split the costs

Barrett – They have been budgeting for this and will have to check at the next meeting

***Larson makes a motion to table. Anderson second. Motion Carried.***

### B. 2019 Liquor License for American Legion 242 and C Store

Approved

### C. 2019 Final Levy Approval

2.75%

### D. 2019 Meeting Schedule

First Monday of the month. January the 7th

September meet on the 5th because of the school and the holiday

### E. 2019 Budget Approval

Budget was approved by the council to be set at 2.75%

***Wagner made a motion to approve purchase for one sensor. Larson seconded the motion. Motion carried.***

### F. Jodie Clausen.

Tabled

Halstad announced he would be willing to work full time

### G. School Discussion

Dahlen will speak with the superintendent

## 11. COUNCIL ISSUES

## 12. APPROVE DECEMBER DISBURSEMENTS

***Anderson made a motion to approve the disbursements in the amount of \$127,123.55. Wagner seconded the motion. Motion carried.***

## 13. ADJOURN

***Anderson made a motion to adjourn. Larson seconded the motion. Motion carried. Meeting adjourned at 8:50pm.***

Respectfully submitted,

Aaron Halstad  
Clerk-Treasurer.